

Sorbara is looking for an Intermediate Development Engineer to join our growing team!

**About Sorbara Group of Companies:**

The Sorbara Group of Companies is a pioneering force in Ontario's real estate industry. Having operated commercial, industrial, office and retail properties, managed residential rentals and built high-rise and low-rise communities for several decades, we have witnessed firsthand key changes in the Greater Toronto Area real estate market. This unparalleled wealth of experience has allowed us to develop long-lasting relationships with our partners, stakeholders, homeowners, tenants and employees.

With over 80 years of experience in our industry, Sorbara Group of Companies has built a thriving integrated real estate, planning, development, construction, investment and management firm and we are looking to add another member to our ever-growing team.

**The Position:**

Reporting to the Director, Land Development, the Intermediate Development Engineer is a full-time position working as a part of the Land Development and Construction teams primarily with low rise residential subdivision process and approval. The person we are looking for will be working on job sites, in the office and remote. It's a great mix and a fantastic opportunity.

Applicants must be able to work in a fast-paced environment where time management and adaptation are crucial. The prospective employee must also be able to perform the following duties:

**Concept Development**

- Research and provide critical analysis of servicing and construction alternatives for various projects;
- Create and manage Project Budgets, Cash Flows & Schedules;
- Work together with the Development group to facilitate planning approvals;

**Engineering & Land Use Approvals**

- Oversee the coordination and preparation of engineering and servicing related permit applications;
- Submit, follow up and expedite circulation of engineering and construction related applications through the review process;
- Expedite responses to various agency comments;
- Coordinate and attend meetings with municipalities, agencies, committees and Councils as required;
- Expedite timely approvals in order to facilitate site servicing to meet overall project timelines;
- Review and comment on subdivision agreements, Hydro Offers to Connect and other utility agreements;

**Construction**

**Pre-construction**

- Follow up and coordinate drawing completion and approval;
- Coordinate and expedite engineering, landscaping and hydro;

- Design approvals and permits;
- Lead tender issuance, tender analysis and assist in tender;
- Negotiations and award;

### **Construction**

- Attend construction site meetings as owner representative;
- Ensure construction schedules and specifications are being maintained;
- Ensure completion of all servicing matters to allow for building permit issuance, registration and assumption;
- Peruse security reductions and cost recoveries;

### **Post-construction**

- Follow up and coordinate post-construction warranty work, arrange completion of deficiencies and follow up municipal requirements for assumption of works;

### **Administrative**

- Assist in the creation and maintenance of project files;
- Set up subcontracts and budgets, review associated invoices to ensure budget compliance, and prepare and maintain subcontract tracking reports;
- Prepare and maintain project schedules;
- Critically review existing administrative procedures and provide input into alternatives with an eye to improve work flow;
- Develop and maintain a data base of project unit rates and pricing for use in developing future budgets and reviewing current bid proposals;
- Become involved in industry events and functions; and
- Other duties not mentioned above as determined by the needs of this role.

### **Qualifications:**

- Degree, diploma and/or relevant work experience in the Civil Engineering field;
- Previous experience in the development and construction industry considered an asset;
- Experience in project management considered an asset;
- Access to a vehicle full time as travel is required to job sites and the office, which is located in Vaughan, Ontario;
- Ability to work effectively and efficiently in a team setting as well as individually; and
- Excellent verbal and written communication skills.

### **What We Offer:**

Sorbara offers employees competitive compensation plans and benefits coverage, as well as wellness and mental health resources including an Employee Assistance Program, Telemedicine and Mental Health Navigator to support the mental and physical well-being of our employees.

### **How to Apply:**

To apply, please send your resume and cover letter to [ewoods@sorbara.com](mailto:ewoods@sorbara.com) referencing the Intermediate Development Engineer position. We appreciate your interest in the position, however only candidates that are selected for an interview will be contacted.

The Sorbara Group of Companies welcomes diversity in the workplace and, in accordance with the Accessibility for Ontarians with Disabilities Act (AODA), Sorbara is committed to accommodating applicants with disabilities throughout the hiring process. At any stage of the recruitment process, Human Resources, and/or the Hiring Manager will work with applicants requesting accommodation.